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You have the right to request a copy of your personal Data held by us (where such Data is held). However, we may ask you to verify your identity before the request will be granted to ensure confidentiality. This service is free of charge for the first request but there may be an administration fee for subsequent requests. We will provide you with the information within one month of your request unless your request is particularly complex, in which case it may take up to a further two months. We will inform you if this is the case.

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You have a right to have your personal data erased and to prevent processing in specific circumstances, including:

When your personal data is no longer necessary in relation to the purpose for which it was originally collected/processed

- When you withdraw consent
- When you object to the processing and there is no overriding legitimate interest for continuing the processing
- Your personal data was unlawfully processed
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If we have disclosed the personal data in question to third parties, we will inform them about the erasure of the personal data, unless it is impossible or involves disproportionate effort to do so.

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- To comply with a legal obligation for the performance of a public interest task or exercise of official authority
- For public health purposes in the public interest
- Archiving purposes in the public interest, scientific research historical research or statistical purposes; or
- The exercise or defence of legal claims

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